



# B. P. S. Sports Club

**Pajifond, Margao – Goa.**

Tel. No. 2714690, E-mail: bpsgoa@gmail.com

## Application form for booking of Pavilion & Conference Hall

From:

Name : \_\_\_\_\_ ( *Member / Non-Member / Others* )  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_

( *Tick* )

**Please reserve the :** Conference Hall Only   
Pavilion Only   
Conference Hall with Pavilion

**For ( *Type of function* ) \_\_\_\_\_ **Function Date.** \_\_\_\_\_**

( *Please tick time* ) From 9 am to 4 p.m.   
From 6 p.m. to 11 p.m.   
For full day

**I am paying herewith a sum of Rs \_\_\_\_\_ only, being Rs \_\_\_\_\_ towards hire charges,  
Rs \_\_\_\_\_ towards Service Tax and Rs \_\_\_\_\_ as deposit against damages.**

Receipt No..... dt.....

Date: / /

*Signature of the Applicant*

### For Office use only

Application accepted / rejected

Paid by Receipt No..... Amount ..... Cash / Cheque

Date: / /

*Signature*

***Music should stop before 10.00pm sharp  
Cooking in the Halls is strictly prohibited  
Members rate are not applicable for friends or relatives***

# B. P. S. Sports Club

## Terms & Conditions for lease of Pavilion and Conference Hall.

- 1. All decorations and other materials should be cleared immediately after the function is over. No decorations are allowed on the walls. Fixing of nails, tape, fixing material, etc. on the walls is prohibited.**
2. The movement of guests is restricted only in the hall and designated space outside it. The entry is through the Pavilion entrance only. Main entrance of the Clubhouse is restricted to Members only.
- 3. The Pavilion is hired for a specific time as requested by the hiring party. Late clearance will not be entertained and the Club may confiscate the uncleared goods or/ and impose fine.**
4. Booking of Conference / Mini Conference hall will be deemed to be booked on payment of full amount including deposits. Official receipt signed by authorized person shall be proof of confirmation of booking.
- 5. Bookings of the hall is for the exclusive use of the booking / hiring party and is non-transferable to any others party.**
- 6. The special privileges/ hire rates applicable to the members are not transferable to any other party including friends and relations of the member.**
7. Political, Anti-Social and illegal activities are strictly prohibited inside the Club premises.
8. Any permission / license that may be required should be obtained by the hiring party from the concerned authorities.
9. The Club will provide 200 chairs, 20 tables and 2 buffet tables if Conference and Mini Conference Hall are booked. The hiring party may arrange them as per their convenience.
10. Linen is provided on request and is charged separately.
11. The Club is in no way responsible for any interruption of power supply or for any loss or damage caused due to faulty or unauthorized electrical connection or freak weather conditions.
12. Service Cars are allowed through eastern side gate only i.e from behind the Hall.
13. Guest vehicles may be parked at the lower grounds, if it is not utilized for any other activity on that day.
- 14. Fireworks and fire crackers are strictly prohibited inside the Club premises.**
15. In case of Weddings, Receptions, etc., refund shall be subject to 50 % of booking amount provided cancellation is done in writing at least 7 days prior to the date of the function.
16. B. P. S. Club name may be used only to indicate the location of the function and not for any other purpose.
17. Refund of deposit must be claimed within one month from the date of function. Incase of any damage/loss is suffered by the Club during the period of hire, the Club will adjust the deposit towards the damages.
18. Flouting of any of the conditions mentioned above will entail in forfeiture of deposit, besides others fines.

I, agree to abide by the above terms and conditions governing the lease of the Conference and Mini Conference Halls of the Club.

Date: \_\_\_\_\_

\_\_\_\_\_  
( Signature of the Booking party )

## Hiring Charges for Conference & Mini Conference Halls effective from 10/01/2014

<b>For Members</b>	<b>For Non-Members</b>
<p><b>Conference &amp; Mini Conference Hall</b>                      Rs. 5,000/-                      Rs. 618/- ( Service Tax)                      Rs. 1,382/- ( Cleaning &amp; Up keeping )                      Rs. 8,000/- ( Deposit )</p> <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;"><b>Rs. 15,000/-</b></p>	<p><b>Conference &amp; Mini Conference Hall:</b>                      Rs. 9,750/-                      Rs. 1,205/- ( Service Tax)                      Rs. 2,045/- ( Cleaning &amp; Up keeping )                      Rs. 2,000/- ( Deposit )</p> <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;"><b>Rs. 15,000/-</b></p>
<p><b>Conference Hall only</b>                      Rs. 4,000/-                      Rs. 495/- ( Service Tax)                      Rs. 1,005/- ( Cleaning &amp; Up keeping)                      Rs. 6,500/- ( Deposit )</p> <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;"><b>Rs. 12,000/-</b></p>	<p><b>Conference Hall only</b>                      Rs. 8,000/-                      Rs. 989/- ( Service Tax)                      Rs. 2,011/- ( Cleaning &amp; Up keeping)                      Rs. 4,000/- ( Deposit )</p> <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;"><b>Rs. 15,000/-</b></p>
<p><b>Mini Conference Hall only</b>                      Rs. 2,000/-                      Rs. 247/- ( Service Tax)                      Rs. 253/- ( Cleaning &amp; Up keeping)                      Rs. 3,500/- ( Deposit )</p> <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;"><b>Rs. 6,000/-</b></p>	<p><b>Mini Conference Hall only</b>                      Rs. 3,500/-                      Rs. 433/- ( Service Tax)                      Rs. 567/- ( Cleaning &amp; Up keeping)                      Rs. 1,500/- ( Deposit )</p> <hr style="border-top: 1px dashed black;"/> <p style="text-align: center;"><b>Rs. 6,000/-</b></p>

<b>For Exhibitions:</b>
<p>* Conference Hall only            = Rs. 18,000/- + Tax per day                      * Mini Conference Hall only    = Rs. 6,000/- + Tax per day                      * Meeting Room                    = Rs. 2,000/- + Tax per day</p> <p><b>AC Charges Rs. 100/- per hour extra</b></p>